

Policy: **International Educated MLT Application Process**

Policy Number: 1.3

Policy Type: Registration

Date Approved: Nov. 8, 2018

Date Implemented: April 10, 2019

Date Revised:

**1. International Educated Medical Laboratory Technologist (IEMLT) applicant**

This policy is pursuant to Section 18 of *The Medical Laboratory Technologists Act, 1995* and Section 13 *The Saskatchewan Society of Medical Laboratory Technologists (SSMLT) Regulatory Bylaws*.

An IEMLT applicant is a Medical Laboratory Technologist (MLT) who has graduated from a Medical Laboratory technology program outside of Canada and is seeking registration with SSMLT.

**2. Credential Assessment****2.1 Prior Learning Assessment (PLA)**

Applicants who have graduated from a Medical Laboratory Technology program outside of Canada must have their educational credentials assessed for equivalency to the Canadian Medical Laboratory Technologist (MLT) Competency Profile.

The Canadian Society for Medical Laboratory Sciences (CSMLS) conducts prior learning assessments (PLA) for all jurisdictions across Canada to determine eligibility to write the certification exam.

Information for PLA is available on the CSMLS website: [www.csmls.org/Certification/Prior-Learning-Assessment/Types-of-PLA.aspx](http://www.csmls.org/Certification/Prior-Learning-Assessment/Types-of-PLA.aspx)

Note: All documentation and communication regarding PLA must be directly with CSMLS.

**2.2 PLA Assessment Results**

There are three possible results from CSMLS PLA assessment:

- 2.2.1 You meet the requirements and are currently eligible to write the CSMLS Certification Examination. You can proceed to section 3, SSMLT application.
- 2.2.2 You meet most of the requirements, but there is a gap in your education or experience. The CSMLS PLA report and learning plan will provide guidance on ways to fill the gap. The learning plan will explain options for acceptable courses or training required to become eligible to write the CSMLS Certification exam. Do **not** proceed with SSMLT application. You must complete all requirements of CSMLS PLA assessment and be currently eligible to write the CSMLS certification exam to continue.
- 2.2.3 You do not meet the requirements to be a Certified Medical Laboratory Technologist. You are **not** eligible for SSMLT membership and may pursue alternate career options.

**3. SSMLT Application****3.1 Temporary License-working under supervision**

IEMLTs that are eligible to challenge the CSMLS Certification Exam or have written the exam and are waiting for results may be eligible for a temporary licence-working under supervision.

**Step 1: Application eligibility review**

SSMLT will review required documents to determine application eligibility. Send all documents via email to [info@ssmlt.org](mailto:info@ssmlt.org) subject line 'Application Assessment documents for review'

**Application Review document checklist**

Completed CSMLS Prior Learning Assessment

Statement of current Exam Eligibility- must contain applicant name and exam date(s)

Evidence of Exam registration- must contain applicant name, exam date and location

Evidence of [Continuing Professional Education](#) (within the previous 5 years). If CPE not adequate refer to Re-entry to Practice Policy.

Evidence of MLT [Practice Hours](#) (within the previous 5 years). If Practice hours are not adequate, refer to SSMLT Re-entry to Practice Policy.

If a job offer has been received, submit completed [Acknowledgement of Supervision Form](#)

If a job offer has not been received, submit a completed [Declaration of Supervision Requirement](#)

*Following document review, SSMLT may request original document(s) be sent directly to SSMLT from source.*

### 3.1.1 **Step 2:** Clinical Skills verification

Patient safety is the primary role of SSMLT as a health profession regulator. Clinical skills are essential to MLT practice and standardized evidence of clinical competence or safe practice must be provided as follows:

- [IEMLT- not CSMLS certified](#)  
IEMLTs that are not CSMLS certified, must submit a copy of Employer validated work experience used for CSMLS Prior Learning Assessment (PLA). Applicant must request this document to be sent directly to SSMLT. All costs associate will be paid by the applicant.

### 3.1.3 **Step 3:** Temporary License application

Following successful completion of Steps 1 and 2, SSMLT office will provide a link to the appropriate online application form to complete general requirements for membership and make payment.

### 3.1.4 Notification of Examination Results

Temporary members working under supervision must submit evidence of examination results to SSMLT office as soon as they are available. Send exam results to [info@ssmlt.org](mailto:info@ssmlt.org) subject line 'CSMLS exam results'

Refer to [SSMLT examination process chart](#) on the SSMLT website for details.

## 3.2. Practicing Licence

IEMLTs that have not worked in Canada but are CSMLS certified may be eligible for a practicing licence. If you are an IEMLT that is CSMLS certified and are currently working in another Canadian jurisdiction refer to requirements for [Canadian Certified](#) application.

### **Step 1:** Application eligibility review

SSMLT will review all required documents to application eligibility. Send all documents via email to [info@ssmlt.org](mailto:info@ssmlt.org) subject line 'Application Assessment documents for review'

#### Application Review document checklist

Completed CSMLS Prior Learning Assessment

CSMLS certification

Evidence of [Continuing Professional Education](#) (within the previous 5 years). If CPE not adequate refer to Re-entry to Practice Policy.

Evidence of MLT [Practice Hours](#) (within the previous 5 years). If Practice hours are not adequate, refer to SSMLT Re-entry to Practice Policy.

*Following document review, SSMLT may request original document(s) be sent directly to SSMLT from source.*

3.2.1 **Step 2:** Clinical Skills verification

Patient safety is the primary role of SSMLT as a health profession regulator. Clinical skills are essential to MLT practice and standardized evidence of clinical competence or safe practice must be provided as follows:

- IEMLT- CSMLS certified but not working in Canada  
IEMLTs that have no MLT work experience in Canada, must submit a copy of Employer validated work experience used for CSMLS Prior Learning Assessment (PLA). Applicant must request this document to be sent directly to SSMLT. All costs associated are paid by the applicant.

3.2.2 **Step 3:** Practicing License application

Following successful completion of Steps 1 and 2, SSMLT office will provide a link to the appropriate online application form to complete general requirements for membership and make payment.