

SSMLT

**GUIDELINES
FOR PRACTICE HOURS**



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SSMLT Practice Hours Guidelines

1. **To be eligible for a practicing licence renewal:**

An SSMLT Practicing member must have completed one of the following in the five years immediately preceding the year for which the license is sought:

- at least 1200 hours of practice in medical laboratory technology activities approved by the SSMLT; or
- the SSMLT Re-entry to Practice Policy will apply. This may mean a Temporary License- working under supervision is issued until the requirements are met.

2. **New Applicant requirements:**

New applicants are persons that are:

- a. either eligible and registered to write the CSMLS certification exam(s) for the first attempt; or
- b. have already successfully written the CSMLS exam(s).

These applicants include:

- New graduates that have completed a Canadian accredited Medical Laboratory Technology- General, Diagnostic Cytotechnology, or Clinical Genetics training program. New graduates have 5 years from the date of graduation to submit 1200 practice hours.
- Persons that have completed an approved Canadian MLT bridging program must submit proof of completion and evidence of the number of clinical/lab hours to determine license eligibility and license category.
- Canadian certified MLTs that have worked as an MLT in another Canadian province must request a 'Letter of Standing' from their current province be sent directly to SSMLT to determine license eligibility and license category.
- New applicants that are not identified in the options above, must submit employer verified evidence of MLT practice hours- sent directly to SSMLT, to determine license eligibility and license category.

3. **Areas of practice approved:**

All hours worked by a Canadian Certified MLT in a position that requires an MLT designation as a job requirement and SSMLT licensure are approved as follows:

- any medical laboratory technology disciplines or specialties
- laboratory management
- laboratory education programs
- laboratory information systems

4. **Advanced medical laboratory technology education:**

Practice hours may be recognized for education to a lifetime maximum of 1200 practice hours in the following situations:

- Full-time study toward a degree or master's program related to Medical Laboratory Science is recognized as being equivalent to full-time medical laboratory technology practice hours.
- Part-time study toward a degree or master's program related to Medical Laboratory Science is recognized on a pro-rated basis.

5. Requests for recognition of practice hours not listed above:

All persons making requests in this section must be Canadian certified MLTs and must have worked a minimum of 2 years full-time equivalent in a medical MLT job/position in Canada after being CSMLS certified.

a. Other Job Titles or areas of practice:

Work in activities other than those specifically identified in section 2, such as:

- technical sales/service representatives
- laboratory licensing program
- veterinary technologist
- infection control practitioner
- other job titles not specified above

Submit a written request for recognition of practice hours on an individual basis to SSMLT. The request should include the following information:

- Job description
- Job qualifications
- Number of practice hours requested
- Evidence of congruence between the medical laboratory technology activities involved in the position and the official job description

b. Full-time study toward related degrees: will be assessed on an individual basis for practice hours. A lifetime maximum of 1200 practice hours may be granted. Submit detailed course outlines and course content to determine congruence between the related degree and medical laboratory technology.

c. Continuing Professional Education (CPE)-Category 1: up to 50 hours may be converted to practice hours in a single licence year to a lifetime maximum of 240 practice hours. CPE can be claimed for either CPE or Practice Hours but not both.

6. Industrial laboratories:

Must be Canadian certified medical laboratory technologists and must have worked a minimum of 2 years full-time equivalent in a medical MLT job/position in Canada after being CSMLS certified.

MLTs that work in industrial laboratories, to meet the required 1200 practice hours in 5 years the must:

- Submit a maximum of 960 practice hours in an industrial laboratory; and
- Submit at least 240 hours equivalent of Category 1 continuing professional education

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2022-01-29	4	Revised
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